

Notes of the joint meeting between resident associations and companies held in  
Fairfield Community Hall, Kipling Crescent, Fairfield on Monday 9<sup>th</sup> July 2018 at 7.00 pm

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## **Present**

**Fairfield Parish Council (FPC)** – Councillors Chris Bidwell (Chairman), Barrie Dack, Penny Daffarn (Lead on Orchards), Amanda M Hunt and Tom Milliken (Vice Lead on Orchards).

**Fairfield Park Resident Association (FPRA)** – Peter Nash (Chairman) and Nick Reynolds

**Directors of Fairfield Hall Management Company (FHMC)** – Colin Chatfield (Chairman) and Jenny Coles

**Directors of Middlemarch Residents Company (MRC)** – Geoff Smith (Chairman)

## **Meeting chaired by**

Chris Bidwell

## **Notes taken by**

Katrina Henshaw (Parish Clerk).

Please note this is NOT a decision-making meeting but an exchange of information only.

## **1 Apologies**

1.1 No apologies received.

## **2 Fairfield Hall**

2.1 Pot Holes off Eliot Way – The pot holes were reported at a joint meeting in 2015 and are still there. GS expressed safety issues for car drivers, pedestrians and cyclists. CC advised that it was on CBC's list of unfinished items that PJ Livesey need to complete and they must let this process finish. There is a meeting later this month between CBC and FHMC's surveyor and managing agent. PJ Livesey are responsible for completing the works, and CBC is responsible to ensure all the works are completed.

2.2 Use of Middlemarch bins by FHMC residents – GS reported that Hall residents have been seen using Middlemarch bins and therefore asked FHMC what they could do to prevent this and if they could provide bins near the Hall. JC advised that she believed that the lease would not allow them to install bins in the suggested locations. It was agreed that FHMC would

- Report this to Encore
- Put notices up in Hall requesting residents use the correct bins and not ones owned by Middlemarch
- Put an article in the newsletter

2.3 Bottle Bank – CB asked FHMC what their view was for having a bottle bank as the one in Dickens Boulevard is being used more frequently. CC advised that Encore was speaking to CBC about this.

## **3 FPRA**

3.1 Urban Park and how it can be used for the community – NR advised that FPRC is not satisfied with the work to date and Kings are on site Monday to Wednesday this week. There is a meeting next week between Kings, CSA and Scanlans.

FPRA will be meeting later this month to discuss how Urban Park can be used by the community in the future once all works are completed properly. FPRA is keen for it to be used by all. Organisations/residents will need approval from FPRA for any proposed events and will need to meet conditions as well as supplying appropriate insurance and licences. FPRA will be very mindful of how any event will affect nearby residents.

GS suggested inviting schools to put on concerts / plays.

- 3.2 Update on the Adoption of Eliot Way – PN advised that there has been some progress on the adoption as FRL has confirmed that the land ownership issues have been resolved. However, a section 38 is still not in place yet.

#### 4 Other items

- 4.1 Emergency Plan – CB advised that the emergency services failed to trigger the Emergency Plan with CBC during the recent suspected bomb incident in Kingsley Avenue. Fortunately, FPC were made aware of the incident quickly and notified CBC. The emergency services have a duty to notify the local authority as soon as an incident is report but this did not happen. CBC has taken this up with all emergency services so there should be better passing of information in the future.

The Plan though worked very well. The school and community hall were notified, two cordons were set up (the inner one being managed by the Police and the outer one being managed by FPC) and CBC had sand bags, water and food ready to be supplied. Fortunately, none of this was needed as the bomb squad quickly identified the object was not a bomb.

There was some concern though that residents were disobeying instructions and were driving across footpaths and the cricket pitch. It was, therefore, agreed there should be an article in Fairfield Matters regarding the importance of the Emergency Plan.

FPC is currently reviewing the Emergency Plan and once it has been agreed a version with personal data removed will be added to the FPC website.

More volunteers are needed.

- 4.2 Joint information document – FHMC consider it would be of great value to everyone in the parish if a joint information document was developed detailing the land areas within the parish with information to include:

- Landowners per area
- Management company responsibilities per area
- Roads and Pathways (including listing of which are private, and which are public)
- Fairfield Hall Private Grounds
- Middlemarch Private Grounds
- Who finances what

It was agreed this was a good idea and everyone should think about how it could be created and what information would be useful.

- 4.3 Orchards – E&J Estates has advised that the management of the orchards is the responsibility of FHMC. In the circumstances, their client freeholder' preference is that FPC seek permission from FHMC. FHMC will consult with their client freeholders as necessary but the decision will be for them to make.

FPC has currently suspended all works to the orchards until permission has been granted. This is being discussed at the FPC meeting on Thursday and if agreed, FPC will send a letter to FHMC requesting permission to continue to maintain the orchards and the area behind the community hall.

CC stated that in principal FHMC do not have an issue with the public arts proposals but do need to see the final plans before any decision can be made.

CC said he did not believe FHMC would have any objections to apple day continuing or for the land behind the community hall to be used to host the event but would need a formal letter to request permission before any decision could be made.

CC requested a site meeting to discuss the proposal to lift the overhanging branches from the sycamores that are growing out over the brash pile before any decision would be made. FPC agreed to arrange this and will invite the CBC Tree and Landscape Officer to attend.

- 4.4 Possibility of drinking fountains being provided in recreational areas – GS suggested that drinking fountains are considered to reduce waste.
- 4.5 Treatment and appearance of roadside verges (Eliot Way, West Drive, Hardy Way) – GS suggested that only a strip closest to the road is cut and the remainder is left for ecological reasons and cost savings. However, he does acknowledge this is personal taste and would not suggest it for all verges.

**5 Date of next meeting**

- 5.1 The next meeting to be held in October unless it is considered necessary to have one before.

Meeting closed at 8.35 pm